

## What To Do If A Death Has Occurred

Since most deaths occur in health care institutions such as hospitals and nursing homes, the attending staff may provide you with some preliminary information. If the death occurs at home and the deceased was not under hospice care please phone the Police immediately. If the deceased was under hospice care at home notify your hospice representative of passing and a registered nurse will come to your home and pronounce the death, then call the office once you are ready for us to take your loved one into our care.

### First Step: Initial Contact

- Contact Doctor, Nurse, Coroner or Police if necessary
- Contact our office by phone at (800) 800-1805 we are available 24 hours / day.
  - When you call, we will ask you these questions:
    - What is the full name of your loved one who died?
    - Where did your loved one die? And are they still at that location?
    - Who is the next of kin and what is their contact information?
    - What is your name and your contact information (If you are not the next of kin)?
    - Does your loved one have a pre-arranged funeral with our firm?

### Second Step: Completing Cremation Arrangements

- Schedule an appointment with us to meet at the office to complete the details of the arrangements or choose to complete the full arrangements thru our website.
- For the arrangement, we will ask you to have the following information to complete the arrangements such as:
  - Vital Statistical information for your loved one including:
    - Date and place of birth (city and state)
    - Legal residence
    - Parents names, including mother's maiden name and birth states
    - Marital status and spouse's full name
    - Education information
    - Social security number
    - Informant name and legal address
    - Veteran's information including discharge papers (if applicable)
    - Pre-arrangement documentation (if applicable)
    - Cemetery lot documentation (if applicable)
- Compose obituary with our assistance if you wish  
-the information needed includes: age, place of birth, list of surviving family members, list of predeceased family members (if desired), occupation, education, memberships, military service, hobbies and activities, the details of the service (If any), donations to a particular charity (if desired) - again, we will help you with the obituary and submit it to any appropriate newspapers, most papers do have a charge to have the obituary published.
- Determine if you would like to purchase any additional merchandise such as:
  - Upgraded cremation container
  - Upgraded Urn
  - Cremation jewelry
  - Stationary products
  - Memorial video

- Determine the number of death certificate copies that you will need (death certificate fees for New Hampshire are \$15 for the first and \$10 for each additional, fees in Massachusetts vary depending on city of death)

### **Third Step: Contacting the appropriate agencies**

- Notify the bank of the death
- Notify insurance companies
- Contact the lawyer if necessary
- Cancel credit cards

If you have more detailed questions on what steps to take next or if you are ready for us to assist you, call (800) 800-1805 any time, day or night - we are here to help you.

#### **Direct Cremation of the Seacoast**

[www.DirectCremationSeacoast.com](http://www.DirectCremationSeacoast.com)

[info@directcremationseacoast.com](mailto:info@directcremationseacoast.com)

(800) 800-1805